

Alegria Cocina Latina
Banquet Fact Sheet
(For parties 10 and more)

<u>Room:</u>	<u>Occupancy</u>	<u>Rental Fee:</u>
Front Patio	40	\$\$ See Manager
Gypsy	70	\$\$ See Manager
Dahli	40	\$\$ See Manager
Bar	80	\$\$ See Manager

~MOLAA SEE SPECIAL CATERING MENU~

A credit card or company check is required to hold the reservation. A \$10.00 per person deposit is also required to hold the reservation. However, this fee will be deducted from the bill at the end of your event. If the party is cancelled, this fee WILL NOT be refunded. Full payment will be required at the end of every event.

Reserved tables are held for 15 min. only. We will only seat complete parties. If your whole party is not present within 15 minutes of your reserved time, we will break down the table to accommodate the amount of the party present. On the weekends, large table reservations are factored for a 2-hour dining time frame. After the 2 hours you are not required to leave the restaurant, yet the tables will be needed for other reservations. You are invited to enjoy the bar and live entertainment. If you wish to reserve for a longer period, we can make other arrangements to accommodate you.

A guaranteed number of guests is requested 3 days prior to your event. The guaranteed number of guests will be charged at the banquet menu price if the actual attendance is less.

Non- alcoholic beverages are not allowed to be brought in from the outside. There is a \$10.00 corkage fee per bottle of wine brought in. Our Chef will be happy to fulfill your special cake and pastry requests. There is \$1.50 per person cake cutting fee that will be applied to your bill if a cake is brought in by an outside source.

Banquet menus are required for parties of 15 or more. Gratuity is 19% and tax is 8.25%. For offsite caterings, a catering fee will be applied which fluctuates depending on event circumstance.

We will be happy to help you find Audio Visual Equipment and Floral arrangements or decorations for you event. Special entertainment requests can also be arranged with our Banquet Coordinating Managers. Any questions, please call us at (562) 436-3388 or visit our web page: www.alegriacocinalatina.com